

Safeguarding Yourself!

The Importance of Continuing Your Professional Development and Why CPD Matters

Continuing Professional Development (CPD) is your safeguard! Not only does it keep you legally compliant, and up-to-date with industry trends and developments, but it ensures that you stay relevant in an increasingly competitive environment.

As an on-going process that continues throughout every responsible professional's career, CPD is a legal requirement.

Did You Know?

CPD not only safeguards you and your career as a registered professional, but also employers and the public at large.



For this reason, it is mandated by professional organisations as a personal responsibility of professionals to keep

knowledge and skills current so that they perform optimally in their work environment.

Regulated under section 13k of the SACPCMP Act (Act No. 48 of 200), your CPD ensures that you continue to be competent in your profession.

Engaging in CPD ensures that registered professionals:

- Maintain and enhance their knowledge and skills needed to deliver a professional service to clients, customers and society.
- Ensure their knowledge stays relevant and up-to-date.
- Stay abreast of changing trends and development in the profession. With the advent of the 4th Industrial Revolution, Registered persons should recognise that the pace of change is probably faster than it has ever been. This is a feature of the 'new normal' we live and work in.
- Have a deeper understanding of what it means to be a professional, along with a greater appreciation of the implications and impacts in their work.
- Enhance the knowledge and technology within their profession.
- Increase public confidence in registered professionals and the profession as a whole.



CPD Compliance Requirements

Every registered person is required to accumulate fifty (50) CPD hours every five years. These 50 hours are divided as follows:

 <p>Category A</p> <p>30 CPD hours Core & non-core knowledge</p>	 <p>Category B</p> <p>10 CPD hours Mentorship & development</p>	 <p>Category C</p> <p>10 CPD hours On-going practice</p>
--	---	--

We've made Compliance Easier!

- SACPCMP has created **CPD online bundles** that enable a registered person to view an online video and answer quiz-questions at the end of each video.
- These bundles equate to **eight hours each**. They address the requirements of Category A (both core and non-core knowledge) and **just four bundles** can cover your five-year requirement for this entire category!
- CPD bundles can be **viewed at your convenience**. Furthermore, your CPD hours **load seamlessly to your profile**. Apart from the benefit of saving you time, you will be assured that you remain CPD compliant and avoid the dreaded threat of de-registration.

Conditions Under Which Exemption Can be Granted

Section 14 of the current approved CPD policy states:

Exemption or Deferment: "Only registered professionals in good standing may be granted exemption/deferment from CPD requirements on the basis of retirement, temporary withdrawal from professional practice, or extended leave because of illness or relocation. On their return, however, professionals may be requested to submit a record of their professional practice within the first (1st) year. Once accepted, their CPD cycle will commence in the year following approval of the CPD record."

In order for the CPD exemption application to be processed, a registered person is required to submit proof of retirement accompanied by an affidavit.

All registered persons are encouraged to submit their CPD records every year, which will help to ensure compliance at the end of each cycle, thus avoiding the last-minute rush and associated stress in getting CPD compliant towards the end of the five-year cycle.

We are also more than ready to assist and guide our registered persons in becoming fully CPD compliant as we value them and the invaluable work that they do.



The SACPCMP values its registered persons. In support of them maintaining their professional standing within the industry, a relevant and practical policy has been developed by the Council to assist all registered persons meet their CPD requirements. The policy clearly outlines this on-going process and can be accessed via our website, www.sacpcmp.org.za.

Any enquiries regarding CPD compliance should be emailed to: cpd@sacpcmp.org.za or Registered Persons are welcome to visit our offices for one-on-one assistance.