

Directorate: Infrastructure Programme Delivery, Head Office, Cape Town

Chief Quantity Surveyor

Remuneration: R912 048 per annum (A portion of the package can be structured according to the individual's personal needs)

Requirements: Minimum educational qualification: Degree in Quantity Surveying • **Registration with a professional council:** Registered as Professional Quantity Surveyor with SACQSP. **Experience:** A minimum of 6 years post qualification Quantity Surveying experience required. **Inherent requirements of the job:** Valid (Code B/EB) driver's licence • Willingness to travel within the Western Cape, and occasionally, nationally. **Competencies (knowledge/skills):** Contract documentation and administration, act/regulations of Occupational Health and Safety (OHS-Act), national building, SANS and all relevant built environment legislation; Programme/project management, research and planning procedures; Financial management; Project management, formulation of policies in a multi-disciplinary professional environment; Leadership, communication, organising and teamwork; Conflict management; Ability to work under pressure and meet deadlines • Ability to work in a team • Computer literacy (MS Office), Experience in the preparation of reports, submissions and presentations in English • Sound interpersonal and good verbal and written communication skills in at least two of the three official languages of the Western Cape.

Duties (key result areas/outputs): Quantity Surveying analysis effectiveness: Perform final review and approvals or audits on quantity survey procedures; Coordinate quantity surveying efforts and integration across disciplines to ensure seamless integration with current technology • Maintain quantity survey operational effectiveness: Manage the execution of quantity surveying strategy through the provision of appropriate structures, systems and resources; Set quantity survey standards specifications and service levels according to organisational objectives to ensure optimum operational availability; Monitor quantity survey efficiencies according to organisational goals to direct or redirect quantity surveying services for the attainment of organisational objectives • Financial Management: Ensure the availability and management of funds to meet the MTEF objectives within the quantity surveying environment/services • Manage the following: The operational capital project portfolio for the operation to ensure effective resourcing according to organisational needs and objectives; Commercial added value of the discipline-related programmes and projects; Facilitate the compilation of Innovation proposals to ensure validity and adherence to organisational principles; Allocate, monitor and control expenditure according to budget to ensure efficient cash flow management • Governance: Allocate, monitor and control resources • Compile risk logs (database) and manage significant risk according to sound risk management practise and organisational requirements provide technical specialist services for the operation of quantity surveying related matters to minimise possible risks • Manage and implement knowledge sharing initiatives in support of individual development plans, operational requirements and return on investment; Continuously monitor the exchange and protection of information between operations and individuals to ensure effective knowledge management according to departmental objectives • People Management: Manage the development, motivation and utilisation of human resources for the discipline to ensure competent knowledge base for the continued success of quantity surveying services according to organisational needs and requirements manage subordinate's key performance areas by setting and monitoring performance standards and taking actions to correct deviations to achieve departmental objectives.

Note: No payment of any kind is required when applying for this post.

Enquiries: Ms L Spieringshoek-Martins, email: Lynn.Spieringshoek@westerncape.gov.za

Closing Date: 22 July 2022

Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).