



The South African Council for the Project and Construction Management Professions

— CONSTRUCTING NEW PERSPECTIVES —

YOU ARE HEREBY INVITED TO BID (PROVIDE A QUOTATION) FOR REQUIREMENTS OF THE SOUTH AFRICAN COUNCIL FOR THE PROJECT AND CONSTRUCTION MANAGEMENT PROFESSIONS (SACPCMP).			
BID DESCRIPTION	RE-ADVERT: REMUNERATION BENCHMARKING EXERCISE		
BID NUMBER	HR/06/2025		
NAME OF INSTITUTION	The South African Council for the Project and Construction Management Professions (SACPCMP)		
THE PLACE WHERE GOODS ARE TO BE DELIVERED	SACPCMP Offices 446 Rigel Avenue South Rigel Office Park Erasmusrand Pretoria		
RFP DISTRIBUTION DATE	11 August 2025	Time	12h00
RFP CLOSING DATE	25 August 2025	Time	16h00
CONTACT DETAILS	Electronic bids	Electronic bids should be submitted to Nyiko Mashaba tenders@sacpcmp.org.za	
	Physical address	SACPCMP Offices 446 Rigel Avenue South Rigel Office Park Erasmusrand Pretoria	
	Admin queries	tenders@sacpcmp.org.za	
	Fax	No facsimile bids will be considered	
	Email	tenders@sacpcmp.org.za	
	Technical queries	Tshidiso Lekgetho tenders@sacpcmp.org.za	
CATEGORY	RFQ		
SECTOR	Regulatory Council		
REGION	Gauteng Province		

1. INTRODUCTION

The South African Council for the Project and Construction Management Professions (SACPCMP) derives its mandate from Section 22 of the Constitution of the Republic of South Africa, the relevant section dealing with freedom of trade, occupation and profession, states that “every citizen has a right to choose their trade, occupation, and profession freely. The practice of a trade, occupation or profession may be regulated by law.”

The SACPCMP was thus established to register, certify, regulate and promote specific Built Environment Management Professions. It is further tasked with the protection of public interest, which is achieved by ensuring suitably qualified and registered professionals in specific Built Environment Management Professions in South Africa through promoting and enforcing high standards of professional ethics and conduct within the built environment.

The Minister of Public Works and Infrastructure is the Executive Authority of all the councils within the built environment including the SACPCMP. The Built Environment refers to the functional area within which registered persons practice and includes all structures that are planned and/or erected above or underground, as well as the land utilised for the purpose and supporting infrastructure. The CBE and the SACPCMP Acts enjoin us to work in concert in respect of the 13 administrative functions, alongside the eight mandates of the Council for the Built Environment (CBE) for a sustainable built environment.

The vision, mission and values provide overall direction and inspiration in meeting and exceeding the objectives of the mandate, summarised as follows:

VISION	To be a progressive regulatory body for the Built Environment Management Professions.
MISSION	To create an enabling environment for the promotion, growth, and transformation of Built Environment Management Professions through advocacy, research, and best practice.

2. BACKGROUND INFORMATION

PURPOSE

The purpose of this assignment is to support SACPCMP in maintaining fair, equitable, and market-related remuneration structures by analyzing its current salary and benefits data against comparable public and private sector organizations, especially those within the Built Environment and entities under the umbrella of the Council for the Built Environment (CBE).

BACKGROUND

The South African Council for the Project and Construction Management Professions (SACPCMP) seeks to appoint a qualified and experienced service provider to conduct a comprehensive Salary and Benefits Benchmarking Exercise. This initiative is aimed at ensuring SACPCMP's remuneration structures remain competitive and are aligned with national market standards, particularly within the Built Environment sector, and in line with other public

entities governed by the Department of Public Works and Infrastructure (DPWI).

3. SCOPE OF WORK

The selected service provider will offer **national salary and benefits benchmarking** services. As SACPCMP is a **national public entity**, the benchmarking exercise must reflect this level of operation. The provider is required to:

3.1 Benchmarking Services

- **3.1.1** Analyse SACPCMP's current employee data to assist in formulating a benchmark database that proportionally matches SACPCMP's unique organisational structure, including its regulatory and professional development functions.
- **3.1.2** Compile a database of relevant **peer entities**, ensuring a close reflection of SACPCMP's structure, by considering key factors such as:
 - Organisational size,
 - Number of employees,
 - Geographic location,
 - Area of work within the Built Environment sector (e.g., regulation, registration, professional oversight).
- **3.1.3** Provide comprehensive remuneration data across all levels for:
 - Public entities and professional councils within the Built Environment,
 - Private sector firms involved in construction, project management, and infrastructure,
 - State-Owned Enterprises (SOEs) aligned to similar functions.
- **3.1.4** Facilitate one-on-one sessions with SACPCMP Management for interpretation and contextualisation of survey results.
- **3.1.5** Conduct a benchmarking analysis comparing SACPCMP's salary data against the compiled national market data, with the following requirements:
 - a) Focus on peer entities under the **Department of Public Works and Infrastructure (DPWI)** and professional councils reporting to the **Council for the Built Environment (CBE)**.
 - b) Include all elements of **Total Cost to Company (TCTC)** and **Employer Funded benefits** to account for SACPCMP's mixed remuneration structure (Total Cost of Employment).
 - c) Benchmark additional **Total Rewards** elements, such as:
 - Leave benefits,
 - Working conditions and flexibilities,
 - Medical aid,
 - Group life, disability, and provident fund benefits.
 - d) Analyse the **remuneration framework** to evaluate:
 - Pay distribution and equity,
 - Salary ranges, slopes, and overlaps,
 - With clear reporting and actionable recommendations presented to **HR Committee, Finance Committee and Council**

Primary Comparators: These are other statutory Professional Councils operating within the South African Built Environment sector. They represent the most direct peers to SACPCMP due to their shared sectoral focus and similar regulatory mandates under the CBE framework.

- Engineering Council of South Africa (ECSA)
- South African Council for the Architectural Profession (SACAP)
- South African Council for the Quantity Surveying Profession (SACQSP)
- South African Council for the Property Valuers Profession (SACPVP)

Secondary Comparators: This group includes other significant South African statutory professional regulatory bodies from different sectors and other relevant public entities with regulatory or standards-setting functions.

- Independent Development Trust (IDT)
- National Home Builders Regulatory Council (NHBRC)
- Construction Industry Development Board (CIDB)
- South African Nursing Council (SANC)

3.2 Costing

The service provider must submit a **detailed breakdown of their total project cost**, inclusive of:

- All items specified in this Terms of Reference,
- Any applicable disbursements or additional costs related to the project.

3.3. Expected Deliverables

- Project inception report with workplan and methodology.
- Peer group analysis and justification.
- Salary and benefits benchmark database.
- Benchmarking findings report.
- Final recommendations and alignment strategy.
- Executive presentations to HR Committee, Finance Committee and Council.

3.4. Timeframes

The full scope of work is expected to be completed within a timeframe to be stipulated in the Request for Quotation (RFQ). The service provider must adhere to the agreed timeline and project milestones.

3.5. Confidentiality

All employee information and benchmarking data shall be treated as strictly confidential. The successful bidder will be required to sign a non-disclosure agreement (NDA) prior to the commencement of the project.

4. MANDATORY REQUIREMENTS

Quotations will be disqualified or excluded under the following conditions:

- 4.1.1 Submission after the deadline.
- 4.1.2 Quotations submitted at incorrect location.
- 4.1.3 Service Providers whose tax matters are not in order when SACPCMP makes an appointment.
- 4.1.4 Not including a valid original tax clearance certificate and CSD certificate
- 4.1.5 Your quotation should include, in addition to the details of your service delivery rates, all the items noted above in the scope.

5. MINIMUM FUNCTIONAL REQUIREMENTS

The appointed service provider for salary and benefits benchmarking must meet the following minimum requirements:

- 5.1. The firm must be registered and in good standing with applicable statutory or professional bodies in South Africa, including but not limited to:
 - South African Board for People Practices (SABPP) or a relevant Human Resources/Remuneration Professional body.
 - Demonstrated compliance with relevant legislation including the Basic Conditions of Employment Act, Labour Relations Act, and Protection of Personal Information Act (POPIA).
- 5.2. The service provider must demonstrate a solid understanding of the Built Environment sector, particularly the regulatory and professional council environment within which SACPCMP operates. Preference will be given to providers with previous work experience or benchmarking for:
 - Public entities reporting to the Department of Public Works and Infrastructure (DPWI),
 - Entities regulated under the Council for the Built Environment (CBE),
 - Professional bodies and councils in the Built Environment or infrastructure-related sectors.
- 5.3. A minimum of three (3) years' track record in conducting salary and benefits benchmarking, remuneration structuring, and total rewards analysis, preferably in the public or semi-public sector, with demonstrated capacity to deliver national-scale assignments.
- 5.4. Proven ability to manage and analyse complex remuneration structures, including:
 - Total Cost to Company (TCTC) and Employer Funded benefits (Total Cost of Employment),
 - Benchmarking of non-financial rewards and employment conditions,
 - Analysis of pay equity, distribution, range, and progression structures.
- 5.5. Capacity to deliver:
 - Professionally written reports with clear recommendations,
 - Confidential handling of sensitive employee data,
 - Executive-level presentations to stakeholders HR Committee, Finance Committee and Council

6. SPECIAL CONDITIONS

- 6.1. All enquiries must be made in writing to tenders@sacpcmp.org.za, during office hours between 09h00 and 16h30.
- 6.2. SACPCMP reserves the right not to consider any Quotation not fully completed.
- 6.3. By accepting taking part in the Quotation process, you agree to keep in confidence all information imparted to you about the Quotation process, not to disclose it to third parties, and not to use it for other purposes than the Quotation.
- 6.4. The Respondent is responsible for all costs incurred in the preparation and submission of the Quotation.
- 6.5. A copy/s of any affiliations, memberships and/or accreditations that support your submission must be included in the Quotation.
- 6.6. Kindly note that SACPCMP is entitled to:
 - 6.6.1. Amend any RFQ conditions, validity period, specifications, or extend the closing date and/or time of RFQ's before the closing date. All Respondents, to whom the RFQ documents have been issued, will be advised in writing of such amendments in good time.
 - 6.6.2. Verify any information contained in a Quotation.
 - 6.6.3. Not appoint any bidder.
 - 6.6.4. Vary, alter, and/or amend the terms of this RFQ, at any time prior to the Finalization of its adjudication hereof.
 - 6.6.5. Disqualify Quotations that contain an omission of disclosure of material information, that is factually inaccurate, and/or contains a misrepresentation.
 - 6.6.6. Not accept the lowest Quotation or any Quotation in part or whole. The SACPCMP normally awards the contract to the bidder who proves to be fully capable of handling the contract and whose Quotation is technically acceptable and/or financially advantageous to the SACPCMP.
 - 6.6.7. Appointment as a successful contractor shall be subject to the parties agreeing to mutually acceptable contractual terms and conditions. In the event of the parties failing to reach such an agreement within 30 (thirty) days from the appointment date, the SACPCMP shall be entitled to appoint the contractor who was rated 2nd (second), and so on.
 - 6.6.8. Cancel or withdraw from this RFQ as a whole or in part without furnishing reasons and without attracting any liability.
 - 6.6.9. This Quotation and its acceptance shall be subject to the terms and conditions contained in this RFQ document.

7. BID EVALUATION:

7.1. EVALUATION CRITERIA

CRITERIA FOR EVALUATION	MAXIMUM SCORES
<p>1) Experience, knowledge, and technical expertise, including track records of undertaking work of this similar nature.</p> <ul style="list-style-type: none"> - 10 years+ 20 - 7 – 9 years 15 - 5 – 7 years 10 - 3 – 5 years 5 - 2 – 3 years 3 - 0 – 2 Years 0 	20
<p>2. Composition of project team</p> <ul style="list-style-type: none"> • Project Lead • HR/Remuneration Specialist • Data Analyst • Administrator <p>Include CVs for proposed team members - Team members have at least 5 years' experience in providing remuneration benchmarking consulting work.</p> <ul style="list-style-type: none"> - 5 years 20 - 4 years 10 - 3 years 5 - 2 Years 2 1 Year 1 	20
<p>Project Lead and HR/Remuneration Specialist must have a professional qualification statutory or professional body in South Africa, including but not limited to:</p> <ul style="list-style-type: none"> • South African Board for People Practices (SABPP) or a relevant Human Resources/Remuneration Professional body. 	10
<p>Project Lead and HR/Remuneration Specialist must have</p> <ul style="list-style-type: none"> • Demonstrated compliance with relevant legislation including the Basic Conditions of Employment Act, Labour Relations Act, and Protection of Personal Information Act (POPIA). 	10
<p>2) Methodology and Project plan - Project Plan including Lead Time and Delivery Schedule -In line with planned dates.</p>	30

<ul style="list-style-type: none"> • Project inception and planning (5) • Data collection and analysis (5) • Peer entity identification and alignment (5) • Benchmarking process and interpretation (5) • Final report development and recommendations (5) • Presentations to HR Committee and Council (5) 	
3) References Letters (Stamped)/or letter of Appointment pertaining to similar projects undertaken and relevant contact details. <ul style="list-style-type: none"> - 4 and above References 10 - 3 References 5 - 1 Reference 1 - 0 Reference 0 - 	10
TOTAL POINTS ON FUNCTIONALITY MUST ADD TO 100 Supplier must Achieve minimum of 70% to be considered for the next evaluation.	100

7.2 SECONDARY CRITERIA

This will only be applied to those bidders who have achieved the required minimum of 70% above.

Second Phase Evaluation

The second and final phase will be evaluated as follows:

Description	Number of points for preference
Price	80
Specific goals	Number of points for preference
More than 30% black shareholding or owned enterprise.	10
More than 30% woman or women shareholding or owned enterprise.	2
More than 30% youth shareholding or owned enterprise.	2
More than 30% of people living with disability shareholding or owned enterprise.	1
RDP Goals	
SMMES	5

7.3. PRICING SCHEDULE

The pricing schedule should be completed as follows:

The service provider is required to submit a comprehensive and transparent pricing structure as part of their proposal. The pricing must be presented in South African Rand (ZAR), inclusive of VAT and all associated costs. The pricing proposal should clearly reflect the full scope of services outlined in this Terms of Reference.

7.3.1. Pricing must include:

- A detailed **breakdown of costs per deliverable**, including but not limited to:
 - Project inception and planning
 - Data collection and analysis
 - Peer entity identification and alignment
 - Benchmarking process and interpretation
 - Final report development and recommendations
 - Presentations to HR Committee, Finance Committee and Council
- Costs associated with:
 - Travel and disbursements
 - Licensing or access fees for market data or benchmarking tools
 - Any third-party costs or subcontracted work

7.3.2. Time-based costs must specify:

- **Hourly or daily rates** for key personnel
- Estimated number of hours/days per activity
- Designated roles or expertise per team member involved in the project

7.3.3. Cost Summary

- A summarized **Total Project Cost**, inclusive of all line items, disbursements, and applicable taxes
- Indication of whether the price is **fixed or subject to change**, along with applicable conditions

Cost Breakdown Per Deliverable

Deliverable / Service Component	Unit Cost (ZAR)	Estimated Hours/Days	Total Cost (ZAR)
Project inception and planning			
Data collection and analysis			
Peer entity identification and alignment			

Deliverable / Service Component	Unit Cost (ZAR)	Estimated Hours/Days	Total Cost (ZAR)
Benchmarking process and interpretation			
Final report development and recommendations			
Presentations to HR Committee and Council			
Sub-total			

Additional/Associated Costs

Cost Item	Description	Estimated Cost (ZAR)
Travel and disbursements		
Licensing/access fees for market data/benchmarking tools		
Subcontracted or third-party costs		
Sub-total		

Time-Based Costing (Per Role)

Team Member / Role	Hourly/Daily Rate (ZAR)	Estimated Time	Total Cost (ZAR)
Project Lead			
HR/Remuneration Specialist			
Data Analyst			
Support/Administrative Personnel			
Sub-total			

Cost Summary

Item	Total (ZAR)
Total Deliverables Cost	

Item	Total (ZAR)
Total Associated/Additional Costs	
Total Personnel Cost	
Grand Total Project Cost	

7.4. Additional Considerations

- SACPCMP will not be responsible for any costs not clearly outlined and agreed upon in the final contract.
- All pricing must remain valid for a minimum period of **90 calendar days** from the date of submission.
- The service provider may be requested to **justify cost breakdowns** and demonstrate value for money.

Service providers are encouraged to familiarize themselves with the full scope of work to provide accurate quotations.

8. QUOTATION

8.3. Email Quotations should be submitted by **16h00 on 25 August 2025** to the following email addresses: tenders@sacpcmp.org.za

These requirements are only minimum requirements. It is required that the Service provider familiarise himself/herself with the details of the services/supplies to be able for him/her to quote accordingly. The quoted price must be in South African Rands and be inclusive of 15% VAT if VAT registered vendor.

9. General Conditions of Contract

General Conditions of Contract (GCC) as per National Treasury will apply. Service providers must familiarise themselves with these conditions as they will be applicable throughout the contract period.

10. Evaluation Criteria

Quotations received will be evaluated according to the prescriptions of the Preferential Procurement Policy Regulations, 2022 and the SACPCMP Procurement Policy determined within the framework of the Act. The 80/20 preference point system will apply.

11. Contract Management

The Service Provider will be required to sign a Standard Contract based on the duration and value of services.

Authorised Bidder's Signature

Date

PLEASE NOTE

1. Any quotation submitted after the closing date and time shall **NOT** be considered.
2. Ensure that your quotation covers **ALL** the above aspects of the RFQ.
3. **DO NOT** include insurance in your quote as SACPCMP provides its individual insurance.
4. **ALL QUOTATIONS and ENQUIRIES** are to be addressed to the respective person stipulated on the Request for Quotation **in the Supply Chain Management Department**.
5. The SACPCMP reserves the right to cancel the procurement process at any time without notice and not issue the order.
6. Conditional quotations will be subject to SACPCMP acceptance and approval processes.
7. It is no longer compulsory for bidders to submit SBD 4, 8 & 9 together with this RFQ on the stipulated closing date.
8. The SACPCMP shall request the preferred bidder/service provider to complete and submit SBD 4, 8 & 9 before any awards are finalized. The SBD form shall be valid for twelve (12) months from the date submitted. The onus will rest with the service provider who has been awarded the services to inform SACPCMP of any changes to the information provided on such SBD forms. Failure to do so will result in misrepresentation of facts/ information and may result in SACPCMP terminating the service or contract.
9. Payment terms: compliant invoices will be processed within 30 days after receipt.

FOR OFFICE USE ONLY

RECEIVED BY: _____

COMPANY STAMP

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids/ Quotations:

- the 80/20 system for requirements with a Rand value of above R30,000 and up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The value of this bid cannot exceed an estimated amount of R50 000 000 (including all applicable taxes) and therefore the 80/20 preferential procurement point system shall be applicable.

1.3 Preference points for this bid shall be awarded for:

- (a) Price; and
- (b) Specific goals

The maximum points for this bid/ Quotation are allocated as follows:

Description	Number of points for preference
Price	80
Specific goals	Number of points for preference
More than 30% black shareholding or owned enterprise.	10
More than 30% woman or women shareholding or owned enterprise.	2
More than 30% youth shareholding or owned enterprise.	2
More than 30% of people living with disability shareholding or owned enterprise.	1
RDP Goals	
SMMEs	5

1.6 Any specific goal for which a point may be awarded must be clearly specified in the invitation to submit a tender.

1.7 Tenderer failing to submit proof of required evidence to claim preferences for other specified goals, may only score in terms of the 80 or 90 points for price; and scores points out of 20 or 10 points, the relating to specific goals stated in the invitation to submit a tender

1.8 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim deemed fit in any manner required by the purchaser.

2. DEFINITIONS

Black People”	has the meaning assigned to it in section 1 of the Broad Based Black Economic Empowerment Act.
“Disability”	means in respect of a person, a permanent means, in respect of a person, a permanent impairment of a physical, intellectual, or sensory function, which results in restricted, or lack of, ability to perform an activity in the manner, or within the range, considered normal for a human being.
Highest acceptable tender”;	means a tender that complies with all specifications and conditions of tender and that has the highest price compared to other tenders
Historically Disadvantaged Individual (HDI)”	means a South African citizen: who, due to the apartheid policy that had been in place, had no franchise in national elections prior to the introduction of the Constitution of the Republic of South Africa, 1983 (Act No 110 of 1983) or the Constitution of the Republic of South Africa, 1993, (Act No 200 of 1993) (“the

	Interim Constitution); and/or who is a female; and/or who has a disability: provided that a person who obtained South African citizenship on or after the coming to effect of the Interim Constitution, is deemed not to be a HDI
People with disabilities”. “	In terms of the Code of Good Practice on the Employment of Persons with disabilities: it is persons who have a long-term or recurring physical or mental impairment, which substantially limits their prospects of entry into, or advancement in employment
Price”	means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
SMMEs”	means small businesses; as defined in section 1 of the National Small Business Act, 1996 (Act No 102 of 1996) a separate and distinct business entity, including co-operative enterprises and non-governmental organisations, managed by one owner or more which, including its branches or subsidiaries, if any, is predominantly carried on in any sector or sub sector of the economy mentioned in Column I of the Schedule and which can be classified as a micro-, a very small, a small or a medium enterprise by satisfying the criteria 40 mentioned in columns 3; 4 and 5 of the' Schedule opposite the smallest relevant

	size or class as mentioned in column 2 of the Schedule.
“Specific goals”	means specific goals as contemplated in section 2(1)(d) of the Act which may include contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability including the implementation of programmes of the Reconstruction and Development Programme as published in Government Gazette No. 16085 dated 23 November 1994;
“Tender”	means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
Youth”	means persons between the ages of 14 and 35 as the National Youth Development Agency Act 54 of 2008.

- (a) **“B-BBEE”** means Broad-Based Black Economic Empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad- Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services,

through price quotations, advertised competitive bidding processes or Quotations.

- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“Functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B- BBEE status level of contributor”** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 \square \square \frac{P_t - P_{min}}{P_t - P_{min}} \square & & P_s \square 90 \square 1 \square \frac{P_t - P_{min}}{P_t - P_{min}} \square \\
 \\
 P_s \square 80 \square 1 \frac{\square}{\square} \square & \mathbf{or} & \square \square \frac{\square}{\square} \square \\
 \square & & \square \square \frac{P_{min}}{P_{min}} \square \\
 \square & &
 \end{array}$$

Where-

Ps	=	Points scored for price of bid under
Pt	=	Price of bid under consideration
Pmin	=	Price of lowest acceptable bid

POINTS AWARDED FOR SPECIFIC PREFERENTIAL GOALS

Specific goals	Number of points for preference
More than 30% black shareholding or owned enterprise.	10
More than 30% woman or women shareholding or owned enterprise.	2
More than 30% youth shareholding or owned enterprise.	2
More than 30% of people living with disability shareholding or owned enterprise.	1
RDP Goals	
SMMEs	5
TOTAL	100

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor:(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted? (***Tick applicable box***)

YE	<input type="checkbox"/>	NO	<input type="checkbox"/>
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7.1.1. If yes, please indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE (***Tick applicable box***)
- | | | | |
|----|--------------------------|----|--------------------------|
| YE | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|----|--------------------------|----|--------------------------|
- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

- 8.1 Name of company name
firm.....
- 8.2 VAT registration
number.....
- 8.3 Company registration
number.....
- 8.4 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....
.....

8.6 COMPANY CLASSIFICATION [TICK APPLICABLE BOX]

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

8.7 Total number of years the company/firm has been in business.....

8.8 I/we, the undersigned, who is/are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I/we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of the contributor has been claimed or obtained on a fraudulent basis or any of the conditions of the contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses, or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders, and directors, or only the shareholders and directors who acted on

a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years after the *audi alteram partem* (hear the other side) rule has been applied; and

- (e) forward the matter for criminal prosecution.

<p>WITNESSES</p> <p>1.....</p> <p>2.....</p>	<p>.....</p> <p>SIGNATURE(S) OF BIDDERS(S)</p> <p>DATE:</p> <p>ADDRESS:</p>
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Addendum A;
B-BBEE Level of Contribution certificate – original or certified copy.

Addendum B;
Valid Tax Clearance Certificate.

